



Home Performance Work Scope Roles and Responsibilities

Participating contractors in the New York State Energy Research and Development Authority's (NYSEERDA) Home Performance with ENERGY STAR Program are **independent** home improvement contractors. Participating contractor's are required to be accredited by the Building Performance Institute (BPI), a national resource for building science technology that sets standards for assessing and improving the energy performance of homes. NYSEERDA, through its program implementer (CSG), inspects a sample of program jobs to ensure quality, consistency and Program compliance (including adherence to BPI health and safety standards). The contractors who participate in the program warranty their own work. BPI is available for customer dispute resolution assistance. Neither NYSEERDA nor CSG warrant the products and/or services of participating contractors.

Section I. Contractor and Customer Information

Customer Name: _____ Customer Address: _____

City: _____ Zip: _____ Electricity Company: _____

Contractor Company Name: _____

Selected Customer Incentive:

- 10% Homeowner Financing Incentive
- Energy Smart Loan
- Assisted Home Performance *(If you check this box, you must complete all of Section III.)*
- ENERGY STAR Loan underwritten by Energy Finance Solutions
(EFS Loans require one ENERGY STAR labeled measure – please identify in Section II).

Section II. Proposed Measures

A. Heating and Water Heating Systems

Qty	Description	Make and Model Number	AFUE or EF	ESTAR? (Y/N)	Price
	___ "√" if Duct Sealing - Ducts should be sealed where exposed, especially in combustion zone				

B. Cooling

Qty	Description	Make and Model Number	SEER	Price

C. Other Heating, Cooling and Water Heating Related Measures and Prices

Qty	Description	Price

D. Windows and Doors

Qty	Description (Windows: Operable, Fixed, Awning Doors: Wood, Metal)	Window U-value or Door R-value	ESTAR? (Y/N)	Price

******Customer and Contractor Signature Required on Page Two******

E. Insulation and Air Sealing

Qty	Description	ESTAR? (Y/N)	Price

F. ENERGY STAR Appliances and Lighting – Item MUST have ENERGY STAR Label

Qty	Description	Model Number (Only Required for Appliances)	Price

G. Misc. Items/Health and Safety/Building Performance Measures

Qty	Description	AFUE, SEER or EF	ESTAR? (Y/N)	Price

Section III. Total and Payment Sources: *(Note: Items A-F required for work associated with Assisted Home Performance and Customer Cash Payment (Item C) must equal 10% of the total contract cost or \$500.00, whichever is less. For all non-Assisted Home Performance work, only Total Price needs to be entered in the lower right-hand Totals box).*

A. NYSERDA Subsidized Financing:	C. Customer Cash Payment:	E. MATERIALS
B. NYSERDA Assisted HP Subsidy:	D. Other (Grant or Financing):	F. LABOR:
Total (A+B):	Total (C+D):	Totals: (A+B)+(C+D) should equal (E+F):

Section IV. Contractor and Customer Signatures

I certify that the information contained in this form is accurate and complete.

Contractor Signature _____ Date _____

Customer Initials: _____ *I certify, that the information contained in this form is accurate and complete and that I received the 4-page customer information packet titled “What to Expect from Home Performance” dated April 2004, and have read and understood it. (Required)*

Customer Initial: _____ *I hereby authorize the energy suppliers named below to release information on my energy use to NYSERDA, or their agent, for two years prior to and two years after completion of the work. (Optional)*

Electricity Supplier: _____ Account Number: _____

Heating Fuel Supplier: _____ Account Number: _____

Customer Signature _____ Date: _____

Information contained in this form shall be used solely for programmatic purposes and will not be released to any third parties except as required by law.